

Company Name:

ETHIOPIAN METROLOGY INSTITUTE LABORATORY MANAGEMENT SYSTEM

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QUALITY MANUAL

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Declaration of Impartiality

The EMI calibration Laboratory Top Management is committed to ensure impartiality in its activities and to ensure the highest standards of integrity are applied to all its scope of calibration services. In its all services EMI top Management is responsible to avoid commercial and financial pressures that may compromise impartiality. EMI has identified the following major risks that can affect its impartiality these are; shared resources, financial resources, contract management and undue pressure by the client. The EMI calibration Laboratory Top Management is committed to minimize and avoid these identified risks from its laboratory management system.







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Quality policy and objectives

Quality Policy Statements

We EMI's Laboratory personnel are committed to provide timely and reliable calibration results to the satisfaction of our customers with a view to contribute towards the provision of essential support to the Ethiopian public and private enterprises through dissemination of the national measurement standards, units and expertise.

EMI is guided by the following principles in the field of Quality and it assumes:

- To confirm compliance with the international requirement as per ISO/IEC 17025 applicable in its field of laboratory activities and to take the necessary steps to safeguard the impartiality of its structure, services and decisions;
- To conduct a regular review of all the planned and implemented requirements to comply
 with principles of impartiality, which understand the importance of acting in an
 independent manner free of any commercial, financial or other pressures that might
 compromise employees' impartiality. In addition, employees are encouraged to bring
 any possible conflict of interest situation to the attention to the Director General for
 assessment and a decision.
- To ensure the use of proper laboratory facilities and equipment, qualified experts with adequate technical skills and knowledge to perform its activities and to ensure integrity in its operations.
- To continually improve the effectiveness of the management system through implementation of quality objectives those are formulated at appropriate levels and through providing periodic training to the qualified workforce for exhibiting on-job competency and consistency in operations.

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EMI Quality Objectives

The objectives of the quality system are to:

Provide consistent and reliable Metrological services as per the requirement of ISO/IEC 17025;

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- Ensure calibrations are performed by suitably trained and qualified staff, and provide opportunities for staff to extend their knowledge and competency and gain relevant professional qualifications;
- Ensure working standards used are fit for purpose, properly maintained and traceable to recognized SI units;
- Obtain the best possible measurement results to satisfy the need of the customer through the use internal audits, intra and inter laboratory comparisons;
- Monitor externally provided products and services to ensure quality standards are maintained in line with NMIE expectations;
- Ensure laboratory activities are undertaken impartially and risks to impartiality are identified and significantly minimized by the year of 2023;
- Continually assess risks and opportunities in relation to laboratory activities in order to give assurance that the management system is achieving its intended results.

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